
Name**Lesson 1, Project 1-1**

Description	Pts	Your Score
Items are matched correctly (2 points each)	20	
TOTAL POSSIBLE POINTS:	20	

Lesson 1, Project 1-2

Description	Pts	Your Score
Colorado is entered in Cell A15	2	
The entry 67.3 is entered in cell B15	2	
The entry 62.2 is entered in cell C15	2	
Cell A16 is edited to say Connecticut	2	
Cell B16 is edited to say 66.8	2	
The data is deleted from cell A5	3	
Student's name is entered in cell H1	3	
Workbook is saved, previewed, printed, and closed	2	
TOTAL POSSIBLE POINTS:	18	

Lesson 1, Project 1-3

Description	Pts	Your Score
Workbook is saved as Neighborhood Estimates followed by student's initials	3	
The Square footages are entered	8	
Cell B7 is edited to \$71	3	
Student's name is entered in cell B1	3	
Workbook is saved, previewed, printed, and closed	3	
TOTAL POSSIBLE POINTS:	20	

Lesson 1, Project 1-4

Description	Pts	Your Score
Workbook is saved as Last Names followed by student's initials	2	
Find command is used to find the name <i>CHAVEZ</i> in cell A199	3	
Find command used to find the name <i>YORK</i> in cell A618	3	
Name <i>FORBES</i> is replaced with FABERGE in cell A988	3	
Last change is undone	3	
Workbook is saved and closed	2	
TOTAL POSSIBLE POINTS:	16	